**P.O. Box 36, Conowingo, Maryland 21918**

**Phone (410) 658-3318 \* Fax (410) 658-1849**

**Application for Graduation**

 Name as you wish it to appear on the diploma (please print clearly): \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

 Address to which the diploma is to be mailed: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

(Please print)

 \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

 On what date will the graduation take place? (Month / Day / Year)? \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

 (This is the date that will appear on your Diploma)

 Payment information:

* We have already paid the $45 graduation fee

q Enclosed is our $45 graduation fee

Be sure to include the following for the graduating student (a diploma cannot be processed without proper documentation):

 Completed Review

 Completed High School Credit Report

 Completed Portfolio Review Form

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Internal Use Only** |  |  |  |  |
| Family ID: | Student ID: | Check # and Amount: | Date Received: | Date Diploma Sent: |
|  |  |  |  |  |